



Dear Friend,

The Steering Committee is asking you to renew your commitment to Kehilat Chaverim for 2010-2011 at this time. Before you complete the membership form, please read through the complete list of *Committee Responsibilities*. Your committee involvement is extremely important, both as a way of sharing responsibility for the group's development and as a key to feeling included and involved.

**Without your active participation, there is no Kehilat Chaverim.**

We will continue with our cluster structure, each of which is comprised of related committees. The Steering Committee created these clusters to facilitate collaboration between committees and to increase membership participation in activities that meet the needs of the entire Kehilat. The Steering Committee members who are assigned to specific committees are listed on this form. The clusters are Jewish Life, which includes Sunday School, Bar/Bat Mitzvah, Festivals, Shabbat and High Holidays; Community Life, which includes Community Action, Membership Support, Social Activities and Education/Culture; and Administration which includes Administrative Operations, Communications, and Treasury.

To help ensure a successful year, we ask you to:

- Sign up for a committee in whose work you can and will actively participate. Active involvement by at least one adult per member household is required. More than one adult per household is both welcomed and encouraged.
- Consider serving on a committee for at least two years to help maintain continuity. Your experience on that committee is valuable. If you are a long-time committee member, please consider trying something new.
- Consider serving on more than one committee, if time and interests allow.
- Attend the mandatory membership meeting in the fall.

Thank you in advance for your active participation and support.

Kehilat Chaverim Steering Committee

**Please send in your membership and committee choices**

**BY AUGUST 18**

**so that we can begin planning for the coming year!**



**KEHILAT CHAVERIM NEEDS YOU AND WANTS YOU. NOW!  
DO NOT DELAY IN RETURNING THIS FORM FOR A CHANCE TO WIN \$100 GIFT  
CERTIFICATE! DEADLINE: AUGUST 18th.**

In order for Kehilat Chaverim to run smoothly, it is extremely helpful to know who is serving on which committee by our late August steering committee meeting. It also is helpful to know who our members are when we produce a members' directory. An early directory will be distributed by Rosh Hashanah. Therefore, this year we are offering a special incentive.

**Respond by August 18 for a chance to win a \$100 gift certificate to the Max Restaurant Group and to ensure your listing in the directory.**

To be eligible for the drawing, you must return this form with your check and your committee preference(s). Your envelope must be postmarked no later than August 18th. Winner will be contacted by phone.

After that date your registration will still be welcome and you will be assigned to a committee, but your name may not appear in the directory until later in the year (and you will have to pay for your own dinner).

**ACT NOW!** Make check payable to Kehilat Chaverim, and mail to Marilyn Pet, 235 East River Drive #1601, East Hartford, CT 06108.





## **2010-2011 Committee Responsibilities**

### **Jewish Life**

#### *Sunday School – Naomi Amaya\* 860-519-6663, Robert Bell 860-561-1804*

Coordinates ongoing operations and future plans for the Kehilat Chaverim Sunday School grades K-8. Responsible for programming events such as family and parent education workshops. Also responsible for administrative details such as budget and logistics.

#### *Bar/Bat Mitzvah – Faith Fuerst\* 860-236-9296 and Laura Pels 860-667-1628*

Helps families with overall bar/bat mitzvah planning, development of the service, logistics of the event, and general problem solving. Serve as coaches to bar/bat mitzvah youths in preparing their d'var Torah speeches. Work with the families individually and may also participate in family workshops.

#### *Festivals – Linda Busch\*860-521-1707 Janet Abel 860-236-5594*

Plans intergenerational activities for Sukkot, Chanukah, and Purim. For Passover, the committee will coordinate the matching up of members for at-home Seders.

#### *Shabbat – Ellen Coffey\* 860-519-5662 and Obbie Pet 860-643-7106*

Develops and conducts monthly Sabbath services, usually on Friday evenings. Responsibilities include location, shopping, set-up, clean-up and arranging baby-sitting for Sabbath services, as well as structure, content and leadership of services.

#### *High Holidays (Ad Hoc Committee) – Sue Garten\*860- 233-0676 and Marcie Schwartz 860-676-8558*

Arranges logistics and coordinates services for Rosh Hashanah and Yom Kippur. Requests for volunteers for the High Holidays will be solicited at a later time. We encourage all KC members to help with the High Holidays, but, as an ad hoc committee, this does not count towards your membership work requirement.

### **Community Life**

#### *Membership Support – Sheila Mascolo\* 860-521-1848*

Helps integrate new members. Maintains information on referrals and resources for life-cycle events and other special needs of members. Responds to personal and family life-cycle events. Coordinates membership brunch and annual membership meeting.

#### *Education/Culture – Hila Yanai\* 860-657-9396*

Seeks to deepen and broaden our understanding of Jewish life by creating opportunities for learning and discussion. Our goal is to both offer educational and cultural enrichment, and to foster a sense of community among KC members around interests and concerns we share in common. Committee members develop ideas and organize events.



*Community Action - Maggie Cohen\* 860-561-3304*

Organizes community outreach efforts. Coordinates volunteer opportunities such as serving at a soup kitchen or participating in charitable causes.

*Social Activities – Marcey Munoz\* 860-216-5216*

Plans and organizes social events for Kehilat Chaverim such as gatherings, parties and theme nights.

**Communication**

*Communications – Joan Walden\* 860-233-2379*

Plans, coordinates and publishes the monthly newsletter/calendar/flyer mailings and maintains KC website. Responsible for determining content of newsletter and website and researching/writing/collecting/editing articles pertaining to Judaism, KC membership, the local community and the larger Jewish community.

**Administration**

*Administrative Operations – Nancy Malley\* 860-844-8637* Maintains membership and mailing list records. Serves as public contact and handles all inquiries about the group. Coordinates membership renewal process and assignments to committees. Maintains group archives. Publishes annual report and organizes annual meeting. Conducts recruitment for steering committee.

*Treasury - Marilyn Pet\* 860-282-1717*

Handles finances which includes paying bills, reviewing insurance coverage and investing group's funds in a fiscally responsible manner. Also responsible for setting up and maintaining annual budget. Presents budget for membership approval at annual meeting.

\* Steering Committee Members



## 2010-2011 Membership Registration

Membership in Kehilat Chaverim requires active participation in the operation of the group. We encourage **all** adults within KC to join a committee to feel a greater sense of belonging to our community; however, at least one adult from each member household is **required** to sign up for and participate on a committee. If you cannot make this commitment, but want to remain part of our extended family, we welcome you to sign-up for our mailing list.

The one exception to the committee work requirement pertains to our newest membership category, Member Emeritus. This can be requested by members who have actively participated in the Chavurah for at least 10 years, but whose personal circumstances don't allow them to satisfy the work requirement of membership. To apply for emeritus status, check the option below and someone from the Steering Committee will call you to discuss further.

### **Tell us who you are:**

Adult 1 \_\_\_\_\_ Phone (home) \_\_\_\_\_ Phone (cell) \_\_\_\_\_  
Adult 2: \_\_\_\_\_ Phone (home) \_\_\_\_\_ Phone (cell) \_\_\_\_\_

Address: \_\_\_\_\_  
Email Address Adult #1 \_\_\_\_\_ Email Address Adult #2 \_\_\_\_\_

Young adults (13 and over)

Children

\_\_\_\_\_ Age \_\_\_\_\_ \_\_\_\_\_ Age \_\_\_\_\_  
\_\_\_\_\_ Age \_\_\_\_\_ \_\_\_\_\_ Age \_\_\_\_\_

### **What kind of membership would you like?**

Please check **ONLY ONE** - one-adult, multi-adult, mailing list or emeritus household

#### **Full membership:**

- Membership dues are based exclusively on the number of adults in your household, not the number of adults who intend to participate in the Chavurah.
- A "household" consists of one or more adults at a given address, plus any of their student children, regardless of where they reside.

\_\_\_\_\_ \$75 One-Adult Household Membership

\_\_\_\_\_ \$120 Multi-Adult Household Membership

\_\_\_\_\_ \$75 One-Adult Household Emeritus Membership

\_\_\_\_\_ \$120 Multi-Adult Household Emeritus Membership

#### **Mailing list**

\_\_\_\_\_ \$50 Mailing list only (for non-members)

Would you like to make a contribution to our Sunday School? \$ \_\_\_\_\_ to Community Action? \$ \_\_\_\_\_

**Total amount enclosed:** \$ \_\_\_\_\_ If a reduction, deferral or waiver of fees would enable you to join the group, please indicate here and someone will contact you. All requests will be kept strictly confidential.

**Please make check payable to "Kehilat Chaverim" and send, along with completed membership and committee forms, to: Marilyn Pet, 235 East River Dr. #1601, East Hartford, CT 06108.**

Note: Fees for membership dues, Sunday School registration and High Holidays should be paid with **separate checks**. For questions regarding Sunday School, call Naomi Amaya (860)-519-6663.



BE SURE TO SEND IN YOUR **COMMITTEE PREFERENCES.**

***What are your committee preferences?***

To maintain continuity and utilize your valuable experience, please consider staying on the same committee for more than one year. People on the mailing list are also welcome to serve on committees.

**Please indicate 1st, 2nd, and 3rd committee choices.**

To ensure balanced and effective committees we may need to place you on a committee other than your first choice. **Please indicate your 2<sup>nd</sup> and 3<sup>rd</sup> choices** so that we can assure a good fit.

See enclosure for descriptions of committee responsibilities.

	Adult 1	Adult 2
<b>Jewish Life</b>	*****	*****
Sunday School		
Bar/Bat Mitzvah		
Festivals		
Shabbat		
<b>Community Life</b>	*****	*****
Community Action		
Membership Support		
Social Activities		
Education/Culture		
<b>Administration</b>	*****	*****
Administrative Operations		
<b>Communications</b>	*****	*****
Communications		

**I understand that Kehilat Chaverim is a participatory organization and that fulfilling my work commitment is an obligatory part of my membership.**

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Do you know anyone who may be interested in receiving information about Kehilat Chaverim?

Name: \_\_\_\_\_

Phone \_\_\_\_\_

Address: \_\_\_\_\_

Email \_\_\_\_\_



## WANT ADS

### Sunday School PR Coordinator

The Sunday School Committee is looking for someone to help in promoting/marketing the Sunday School to attract new families/students. You must be media savvy, elegant communicator and a person who knows how to get what he or she wants. A strong marketer who has lots of local knowledge would have this Committee swooning. Contact Naomi (Sunday School co-chair) at 860-519-6663 or [namaya@comcast.net](mailto:namaya@comcast.net) to learn more..

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### What's a Jewish congregation without Shabbat services?

**Wanted:** KC Members to join the Shabbat Committee, an active invaluable group responsible for organizing a family-friendly Shabbat service once a month as well as occasionally joining forces with Jewish Festivals for a holiday.

### No Prior Experience or Religious Knowledge Necessary.

Are you looking to work with a fun group of people? Would you mind an easy run to the market to purchase food for our potluck desserts? Would you enjoy chatting and getting to know one another while you set up for the service or clean up afterwards? Or maybe you are looking to expand your horizons and want to try participating in the service itself. Do you sing or play an instrument? Do you enjoy thinking about why we practice the way we do or what our heritage means to you? Do you wonder what the recent parsha meant or would you be interested in sharing the meaning of a recent Jewish holiday? Perhaps you'd like to spark a discussion at a service?

### Please consider joining the Shabbat Committee this year.

For more information call Ellen Coffey 860- 519-5662 or [ercscoffey@comcast.net](mailto:ercscoffey@comcast.net) to learn more

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*Have You Been Enjoying the GREAT NEWSLETTER?  
Do you check the WEB SITE for pictures and the calendar?*

## ARE YOU LOOKING FOR A COMMITTEE WHERE

1. Meetings are short and infrequent?
2. You can see (in print!) the results of your labor?
3. You can make things happen?

## THE COMMUNICATIONS COMMITTEE NEEDS YOU!

**Mailers:** Can you stick labels on paper and drive to the post office? We also anticipate receiving requests for copies of "Fond Remembrances" and will need help fulfilling those orders.

**Editors:** Can edit the newsletter and before it is printed. Look for typos and Incomplete?

**Writers:** Can you interview people you know or don't know and write a profile?

**Social Butterflies:** Can you write an article after attending an event and share what you saw, who you talked to, and what you ate?

**PR Mavens:** Can you promote an activity by writing a press release and/or distributing it to the media?

**Idea Makers:** Can you think of new or different ways to help us spread the word both within our group and to the general public?

**Role Models:** Can you help a child – yours or someone else's – to write about an activity they participated in?

**If the answer to any of the above questions is YES, please join today!**

For more info contact Joan Walden at 860- 236-9620 or [joan@joanwalden.name](mailto:joan@joanwalden.name)

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